

Ordering Deadlines

FY2025 Deadlines for Online Order Submission

All orders must allow one full business day prior to pickup/delivery day for review and order preparation. Please use the following as guidance for ordering timeframes:

GENERAL WEEK (NO HOLIDAYS/CLOSINGS)		
For Pickup day:	Order can be opened on:	Order must be submitted by Midnight:
Monday	Tuesday (prior week)	Thursday (prior week)
Tuesday	Wednesday (prior week)	Friday (prior week)
Wednesday	Thursday (prior week)	Monday
Thursday	Friday (prior week)	Tuesday
Friday	Monday	Wednesday

KNOWN HOLIDAYS/CLOSINGS IN FY2025				
Closing:	Depts. Closed	Reason:	Orders for:	Submit order by Midnight:
Monday, Oct. 14, 2024	Warehouse & Offices CLOSED: 10/14/24	Indigenous People's Day	Tuesday, Oct. 15	Thursday, Oct. 10
Thursday & Friday, Nov. 28 & 29, 2024	Offices, Warehouse	Thanksgiving	Monday, Dec. 2	Tuesday, Nov. 26
Thursday, Dec. 5, 2024 Thursday, Dec. 12, 2024	Limited PM pickup appointments	3rd Party Food Safety Audit Prep		
Monday, Dec. 23, 2024 – Wednesday, Jan. 1, 2025	Warehouse CLOSED: 12/23/24– 1/1/25 Online Ordering CLOSED: 12/30 & 12/31 Online Ordering OPEN: 1/1/2025 Offices also closed: 12/25/24 and 1/1/25	Holidays, Cleaning, Inventory	Thursday, Jan. 2 Friday, Jan. 3	Tuesday, Dec. 24 Wednesday, Jan. 1
Monday, Jan. 20, 2025	Offices, Warehouse	Martin Luther King, Jr. Day	Tuesday, Jan. 21	Thursday, Jan. 16
Monday, Feb. 17, 2025	Offices, Warehouse	Presidents' Day	Tuesday, Feb. 18	Thursday, Feb. 13
Friday, March 28 and Monday, March 31, 2025	Warehouse & Online Ordering System	Inventory	Tuesday, Apr. 1	Wednesday, Mar. 26
Monday, May 26, 2025	Offices, Warehouse	Memorial Day	Tuesday, May 27	Thursday, May 22
Thursday, June 19, 2025	Offices, Warehouse	Juneteenth	Friday, June 20	Tuesday, June 17
Friday, Jun. 27–Friday, Jul. 4, 2025	Warehouse CLOSED: 6/27 - 7/4 Online Ordering CLOSED: 6/27 - 6/30 Online Ordering OPEN: 7/1 Offices also closed: 7/4	Inventory, Independence Day	Monday, July 7	Wednesday, July 2
Monday, Sep. 1, 2025	Offices, Warehouse	Labor Day	Tuesday, Sep. 2	Thursday, Aug. 28
Monday, Sep. 29 & Tuesday, Sep. 30, 2025	Warehouse & Online Ordering System	End of Year Inventory	Wednesday, Oct. 1	Thursday, Sep. 25